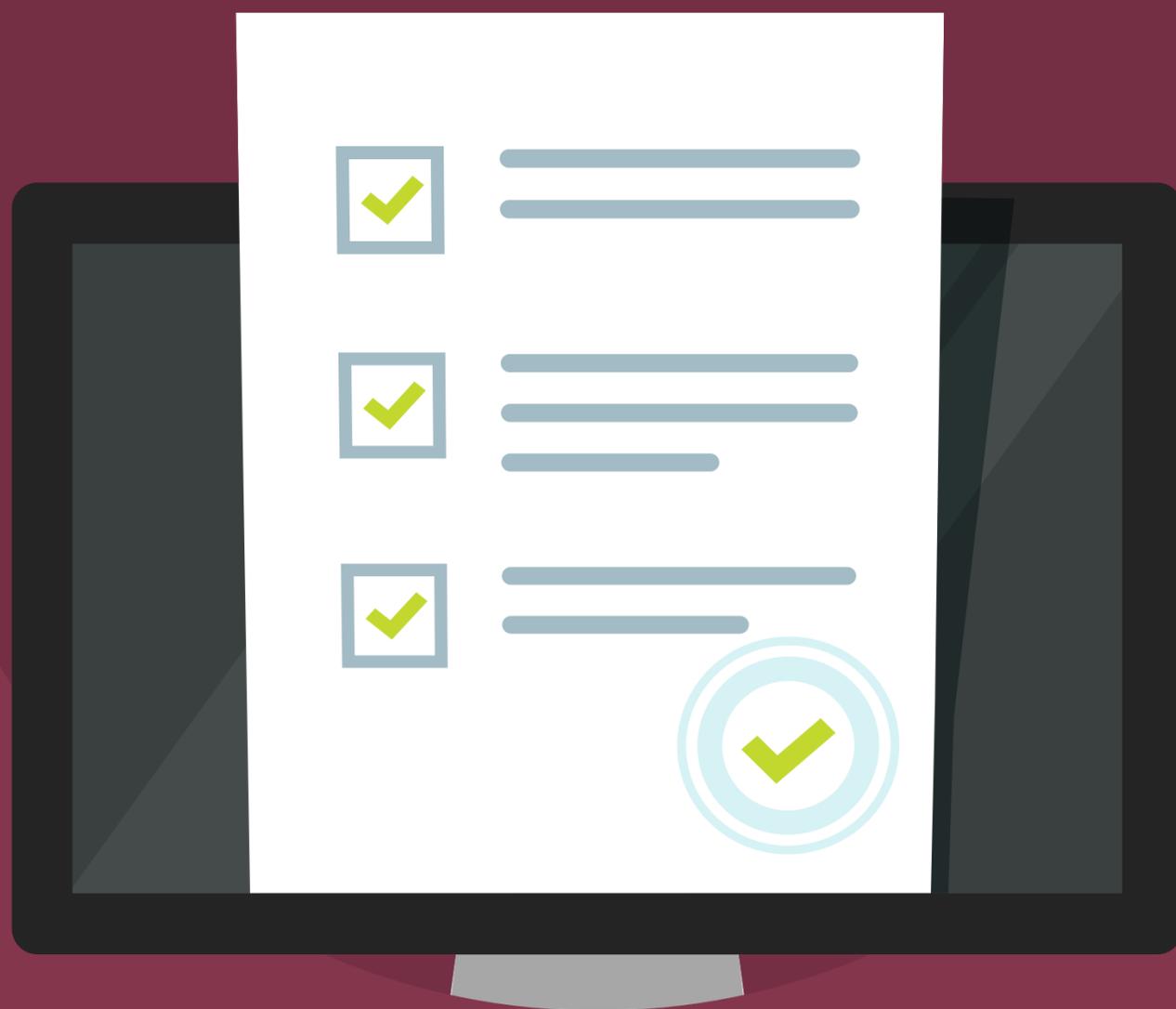


# HOW TO CREATE A PROPOSAL/SERVICE?

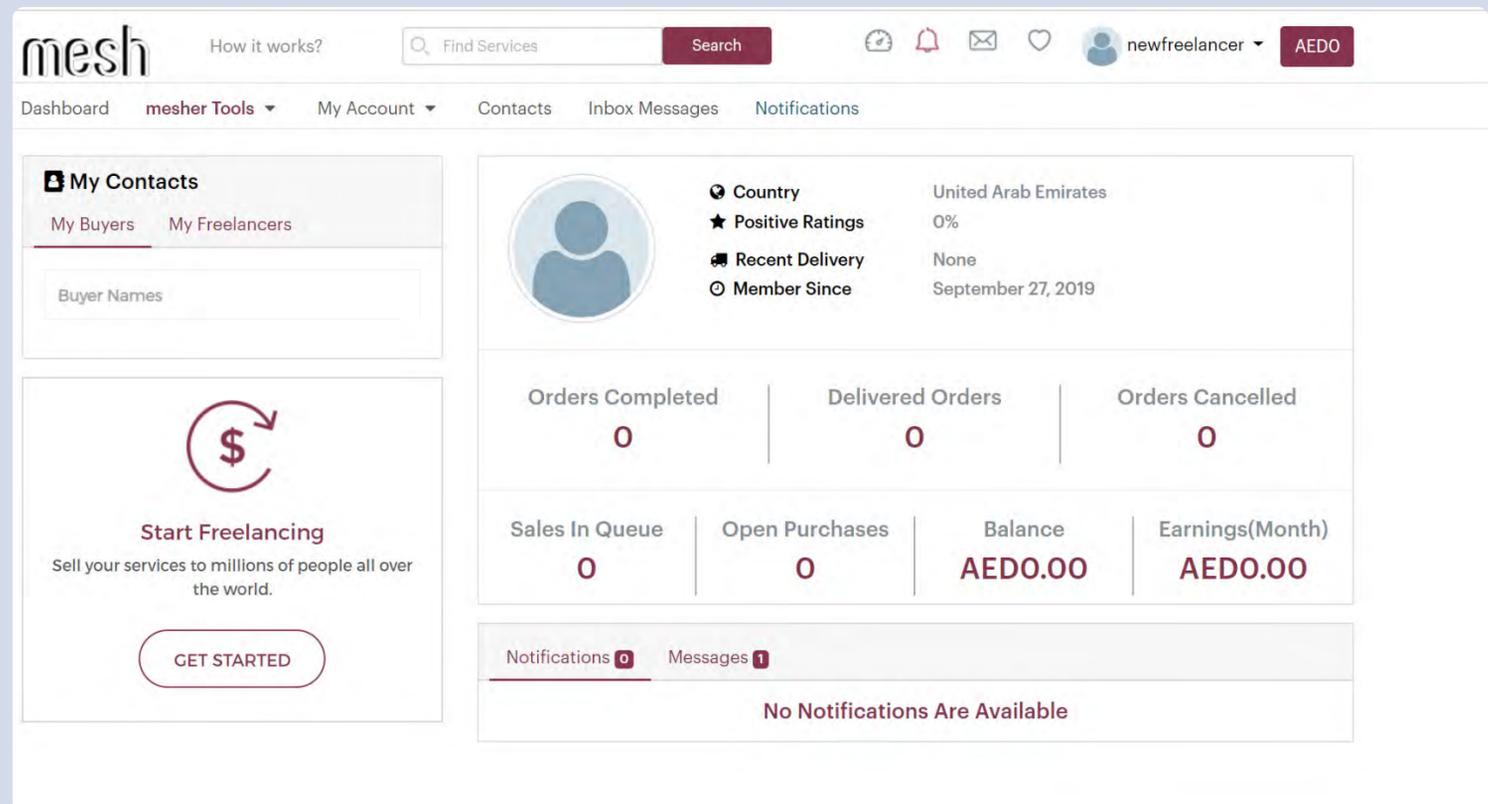


**mesh**

shaping the future of work

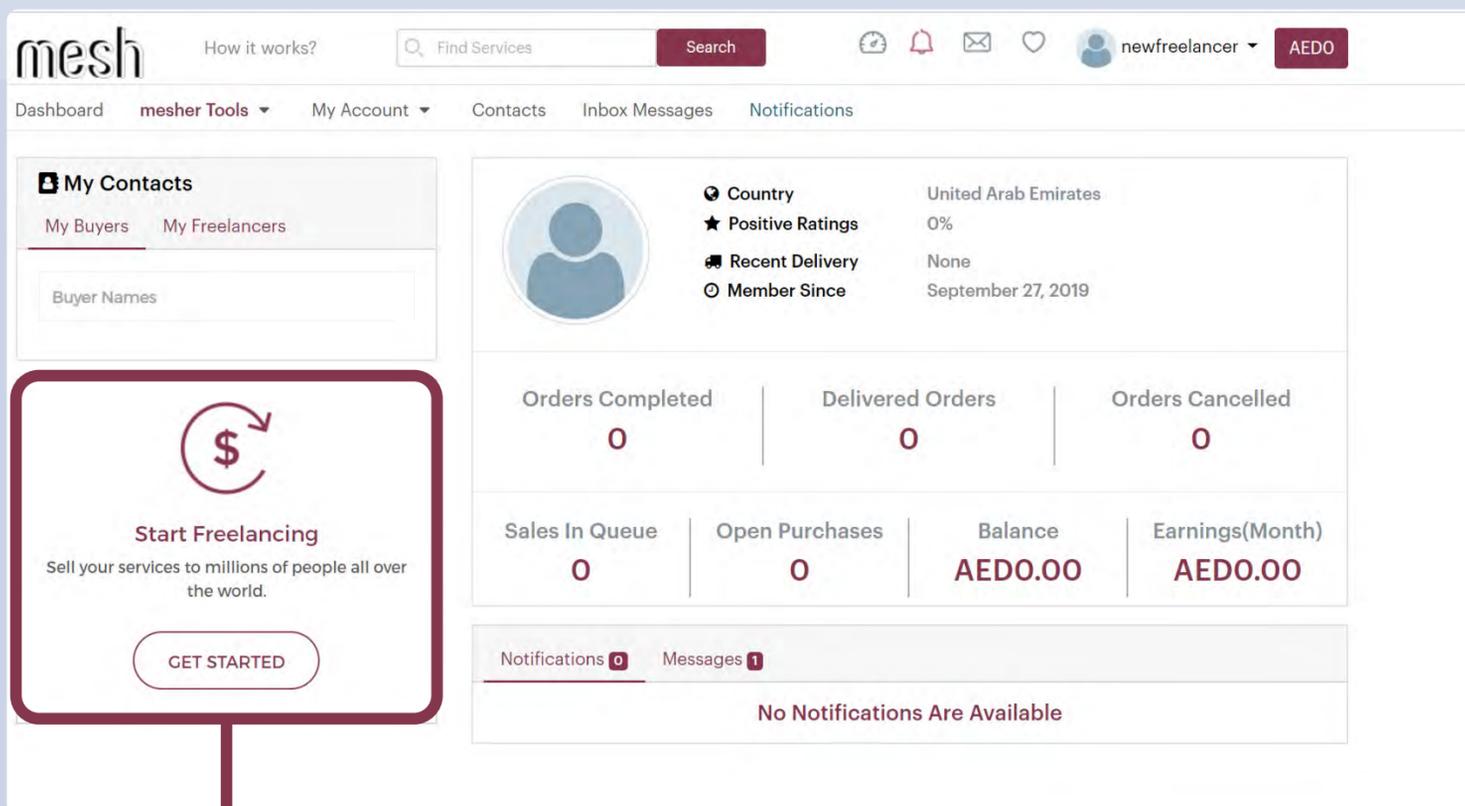
1.

Sign in to your mesh account. Once you are in, you will be directed to your dashboard. There are 2 ways to create your services/proposals.



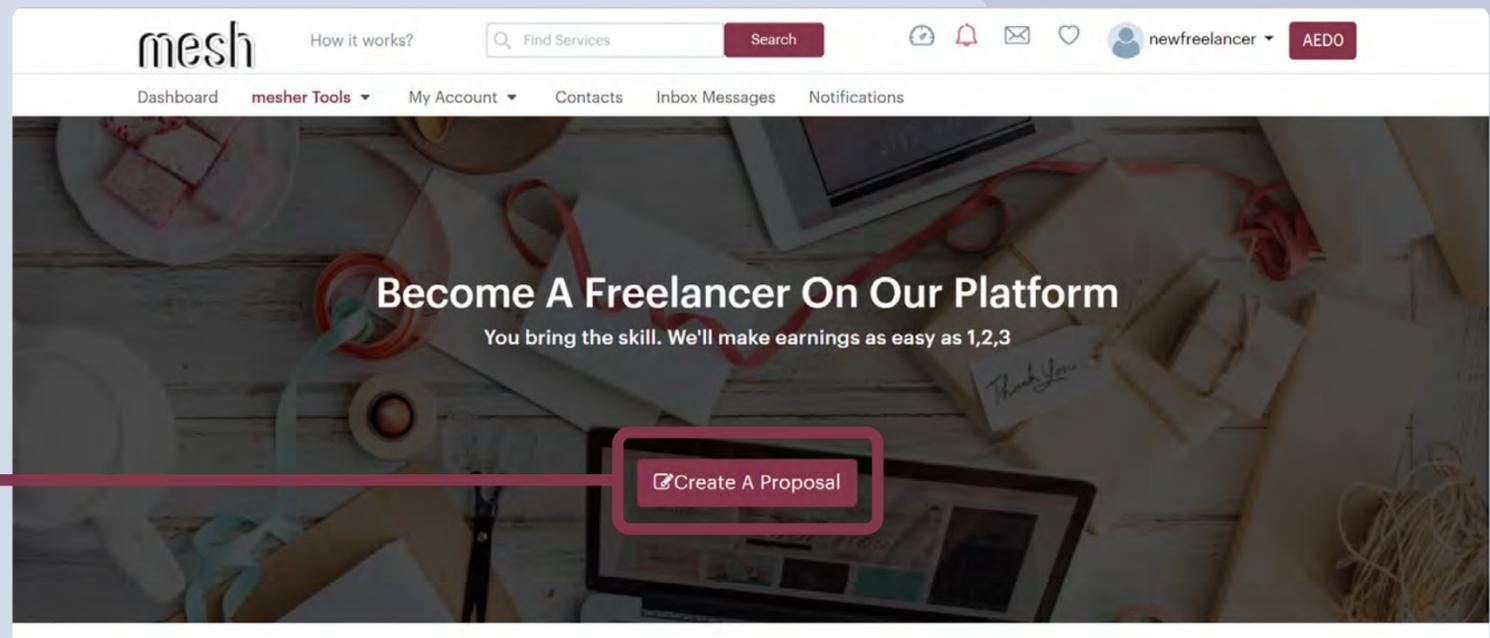
2. Option 1

In your dashboard screen, you can click on "Get Started" button to **Start Freelancing.**



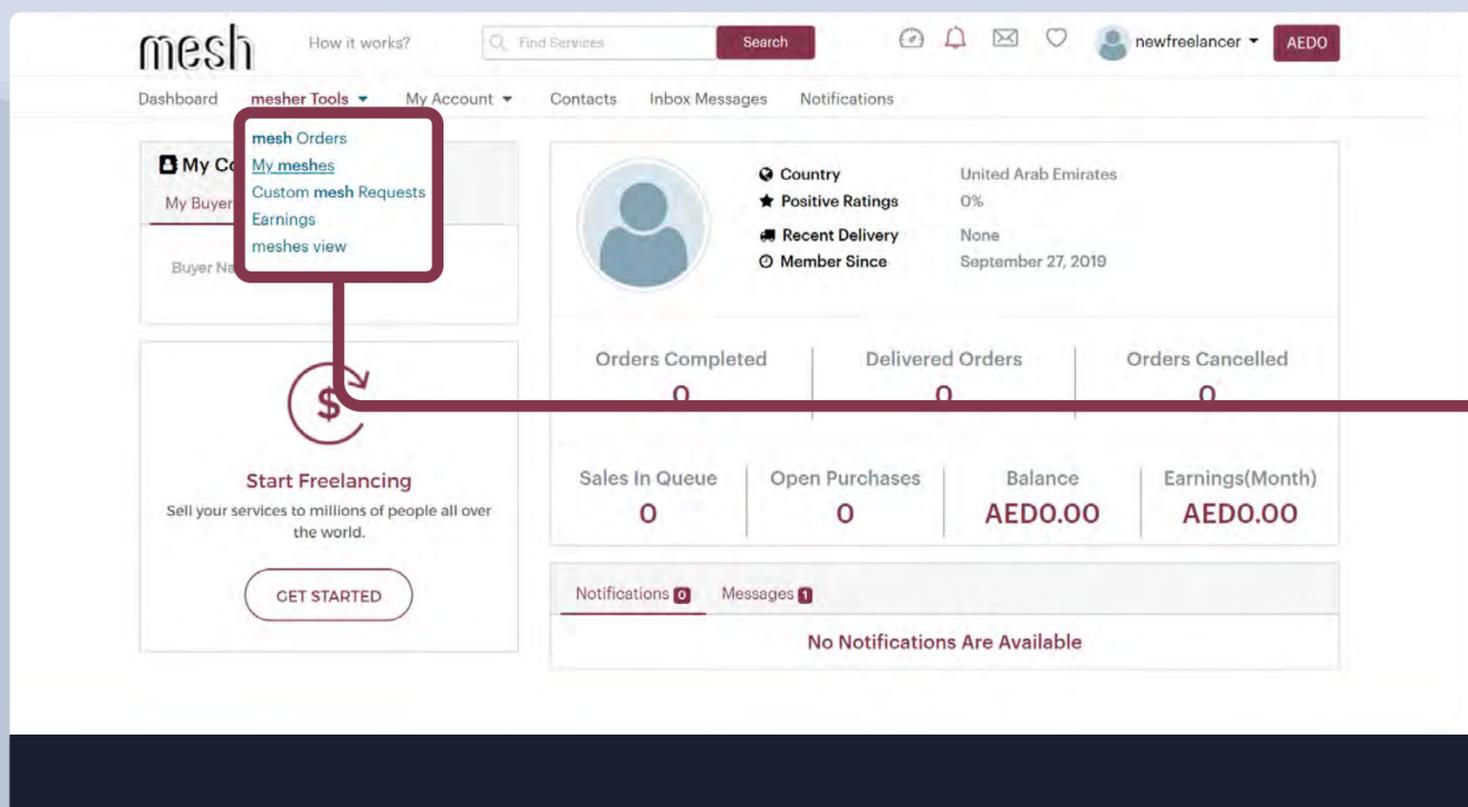
3.

On the next page,  
click **Create A  
Proposal.**



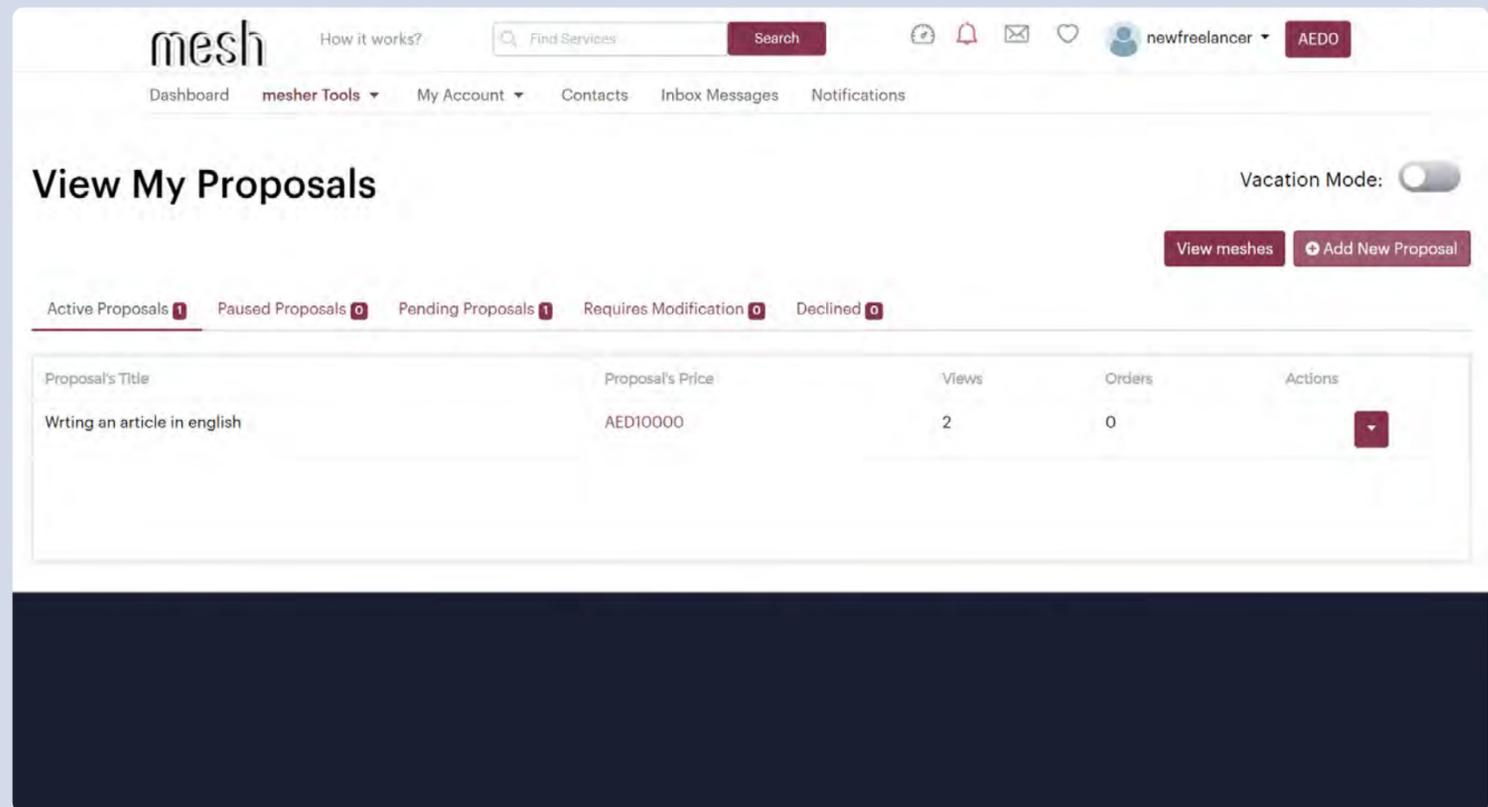
4. Option 2

In your dashboard,  
click on **"mesher  
Tools"** then click  
on **"My meshes"**



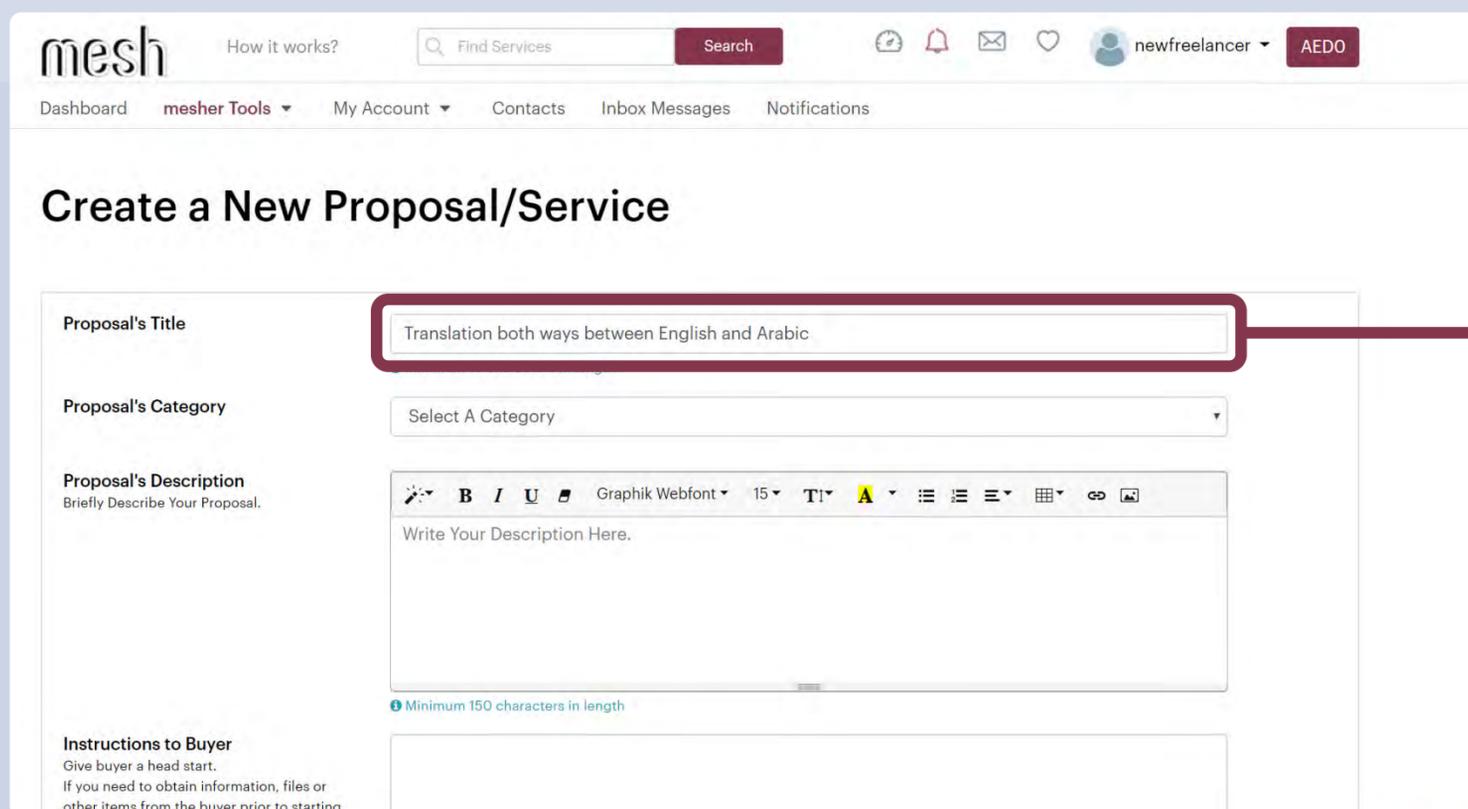
5.

You will be redirected to your proposals view. You can click on **“Add New Proposal”** to start and upload your services.



6.

Fill in the details of your proposal. The first field that you need to fill is your proposal or service title. It should contain at least 15 characters in length.



7.

Fill in the details of your proposal. The first field that you need to fill is your proposal or service title. It should contain at least 15 characters in length.

Dashboard mesher Tools My Account Contacts Inbox Messages Notifications

## Create a New Proposal/Service

**Proposal's Title**  
Translation both ways English and Arabic  
Minimum 15 characters in length

**Proposal's Category**  
Translation  
General Translation

**Proposal's Description**  
Briefly Describe Your Proposal.  
Write Your Description Here.  
Minimum 150 characters in length

**Instructions to Buyer**  
Give buyer a head start.  
If you need to obtain information, files or other items from the buyer prior to starting your work, please add your instructions here.

8.

Write a description for your proposal. The description should be at least 150 characters in length. You can format the description using the buttons at the top of the description text field.

mesh How it works? Find Services Search newfreelancer AEDO

Dashboard mesher Tools My Account Contacts Inbox Messages Notifications

## Create a New Proposal/Service

**Proposal's Title**  
Translation both ways English and Arabic  
Minimum 15 characters in length

**Proposal's Category**  
Translation  
General Translation

**Proposal's Description**  
Briefly Describe Your Proposal.  
I offer professional general or for all purposes translation from English to Arabic or from Arabic to English.  
The English that I translate to or from by default is modern American English as written and professionally spoken in the USA in general.

**Instructions to Buyer**

## 9.

If you need the buyer to provide information, files or items for you to complete the service, write some instructions for the buyer.

**Proposal's Title**  
Translation both ways English and Arabic  
Minimum 15 characters in length

**Proposal's Category**  
Translation  
General Translation

**Proposal's Description**  
Briefly Describe Your Proposal.  
I offer professional general or for all purposes translation from English to Arabic or from Arabic to English.  
The English that I translate to or from by default is modern American English as written and professionally spoken in the USA in general.  
Minimum 150 characters in length

**Instructions to Buyer**  
Give buyer a head start.  
If you need to obtain information, files or other items from the buyer prior to starting your work, please add your instructions here.  
For example: Please send me your company name or please send me the photo you need me to edit.  
Please share with me the text that you want me to translate..

### Proposal's Title

Translation both ways English and Arabic

Minimum 15 characters in length

### Proposal's Category

Translation

General Translation

### Proposal's Description

Briefly Describe Your Proposal.

I offer professional general or for all purposes translation from English to Arabic or from Arabic to English.  
The English that I translate to or from by default is modern American English as written and professionally spoken in the USA in general.

Minimum 150 characters in length

### Instructions to Buyer

Give buyer a head start.

If you need to obtain information, files or other items from the buyer prior to starting your work, please add your instructions here.  
For example: Please send me your company name or please send me the photo you need me to edit.

Please share with me the text that you want me to translate..

### Proposal's Tags

Type a comma after each tag.

translation × englightoarabic × arabictoenglish × Tags

## 10.

Write some keywords as comma-separated tags. This is useful to make your proposal appear in searches for services, which use those keywords.

11.

Set the delivery time, how long it takes you to deliver the completed service.

The screenshot shows a proposal form with several sections. The 'Proposal's Delivery Time' field is highlighted with a red box and contains the text '3 Days'. Other sections include 'Proposal's Category' (Translation), 'Proposal's Description' (I offer professional general or for all purposes translation from English to Arabic or from Arabic to English.), 'Instructions to Buyer' (Please share with me the text that you want me to translate..), and 'Proposal's Tags' (translation, englightoarabic, arabictoenglish).

12.

Add an image to your proposal by clicking **Choose File**. Those images should represent your previous projects, services, etc.

The screenshot shows the 'Add Proposal's Image' section highlighted with a red box. It includes a 'Choose File' button and a note: 'NB: Your Proposal image size must be 700 x 390 pixels and upto 25MB'. Below it is an 'Add More Images' button. Other sections visible include 'Proposal's Tags' and 'Proposal's Delivery Time'.

## 13.

You can add more images by clicking Add More Images. You can also add a video for your proposal by clicking Choose File next to Add Proposal's Video (optional). However, this step is optional.

The screenshot shows a form with the following sections:

- Proposal's Tags:** A text input field containing 'translation', 'englighthoarabic', and 'arabictoenglish' tags, followed by a 'Tags' label.
- Proposal's Delivery Time:** A dropdown menu currently set to '3 Days'.
- Add Proposal's Image:** A 'Choose File' button. Below it, a note states: 'Supported image extensions include: 'gif', 'png', 'jpg', 'jpeg', 'tif'. NB: Your Proposal image size must be 700 x 390 pixels and upto 25MB'.
- Add More Images:** A large red button labeled 'Add More Images'.
- Add Proposal's Video (Optional):** A 'Choose File' button. Below it, a note states: 'Supported video extensions include: 'mp4', 'avi', 'mov', 'wmv', 'flv', 'h264', 'h265'. NB: Your Proposal video size must be upto 25MB'.

## 14.

Choose how you want to price your proposal. **There are 2 options: Packages or Fixed Price.**

The screenshot shows the 'Price Type' dropdown set to 'Packages'. Below it are three columns for different package types:

Basic	Standard	Advance
<input type="text"/>	<input type="text"/>	<input type="text"/>
<small>Minimum 70 characters in length</small>	<small>Minimum 70 characters in length</small>	<small>Minimum 70 characters in length</small>
Delivery Time: <input type="text" value="1"/>	Delivery Time: <input type="text" value="2"/>	Delivery Time: <input type="text" value="3"/>
Price: <input type="text" value="150"/>	Price: <input type="text" value="250"/>	Price: <input type="text" value="450"/>

At the bottom of the packages section, there is an 'Add New Attribute' input field and an 'Insert' button. A large red 'Post Proposal' button is located at the bottom of the form.

a.

If you choose Packages, you need to write more information about each of the packages: **Basic, Standard and Advance.** You need to set the delivery time and the prices for the all the 3 packages. Then you are ready to submit your services by clicking on **"Post Proposal"** button

b.

If you choose Fixed Price, you just need to enter the price of the service that you are offering. Then you are ready to submit your services by clicking on **"Post Proposal"** button

The screenshot shows the 'Price Type' dropdown set to 'Fixed Price'. Below it is a single input field for the price, with 'AED 1000' entered. A large red 'Post Proposal' button is located at the bottom of the form.

15.

That's it. Your service/proposal will be submitted to mesh admin. The proposal is now pending, waiting approval from mesh.

